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Dear (*insert leader’s name*),

Greetings! My name is (*insert name*) and I am a citizen of (*insert community*), as well as an advocate for Generation Rx—a nation-wide educational initiative to promote safe medication practices in an effort to prevent the misuse of prescription drugs. Generation Rx is offered through a partnership between the Cardinal Health Foundation and The Ohio State University College of Pharmacy. As an ambassador for this initiative, I am writing to open the lines of communication and request permission to present an educational program to the adults in your organization on safe medication practices.

Why is it important to promote safe medication practices in our community? It’s true that prescription medications can help us live longer and healthier lives, but any medication has the potential to do harm—especially when misused. In fact, the misuse of prescription medications has become a serious public health epidemic. Millions of Americans misuse prescription medications each month, and thousands do so for the first time every day. This misuse leads to serious legal, social, and health consequences, with drug overdoses now representing the leading cause of accidental death in the U.S. The good news is that we can prevent prescription drug misuse by promoting safe medication practices in our homes and in communities—and that is the exact purpose of the educational program I wish to present.

The educational program includes a 20-30 minute PowerPoint presentation titled, “Safe Medication Practices for Life” that focuses on educating adults about four “key messages” for safe medication practices, all in an effort to prevent prescription drug misuse. I also plan to disseminate a handout (attached) that summarizes these important messages, as well as provide an opportunity for the audience to engage in a Q&A session.

Will you help me advocate for safe medication practices in our community? I’ve included my contact information below. Please contact me at your earliest convenience to discuss this opportunity in additional detail. For more information on Generation Rx, please visit GenerationRx.org.

Contact Information:

(*insert contact information*)

I look forward to hearing from you! Thank you in advance for your time and support.

Best,

(*insert signature­*)